

Deerfield Village Community Association

MINUTES OF REGULAR BOARD MEETING

November 28, 2016

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:02 PM.

Trustees in attendance were Eric Toureilles (President), Larry Burkham (Vice President), Bruce Bott, Brent Burris, Louis Carpenter, Brian Harris and Geri Hudson. Stuart Cory (Treasurer) and Arthur McDaniel (Secretary) were absent. Arthur McDaniel gave his proxy to Brent Burris. Bruce Bott acted as Secretary per previous agreement.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined there was a quorum.

II. APPROVAL OF MINUTES

After a review, Louis Carpenter motioned to approve the October minutes, as amended. The motion was seconded by Larry Burkham and passed unanimously.

III. RESIDENTIAL INQUIRIES

None.

IV. PRESIDENT'S REPORT

Eric Toureilles noted that as we near the end of 2016 the neighborhood is in great shape. Eric passed on his thanks to the committee members who put on the November 12th Volunteer Appreciation dinner, and expressed his appreciation to all of the volunteers who work to support the Deerfield community.

V. TREASURER'S REPORT

None.

VI. MANAGER'S REPORT

Tina Mion reported that the road bump on Radworthy Drive at Windsong Trail has been repaired by the county.

A quantity of red flags has been obtained and are in the office. Residents who routinely walk the greenbelt are encouraged to pick some up and use them to mark ant mounds along the ditch and in the common areas. Once marked, the pest control contractor will be called to address the issue as part of our warranty coverage on that service. The Landscape Committee has been advised.

The audit of the community books has been postponed to November 30th.

Tina has investigated printing and delivering the newsletter to every home in Deerfield and reported the following:

For Bulk Mail:

Permit Rates: \$215.00 one-time set up fee + \$215.00 annual fee
(\$430.00 for first year. \$215 each year thereafter)

Rates per 6,000 pieces per year (based on 1058 homes 6 times a year)

1st class: \$.94 ea. Bulk Rate: \$.45 ea.

Printed/assembled newsletters must be delivered to the North Houston facility close to Bush IAH or to the Katy facility on Park Row (close to Tina's home).

Bulk rate if delivered to Katy facility is \$.50 ea.

Saturation Rates (delivery to just neighborhood / no address on newsletter)

No permit: \$.17 ea. With permit: \$.15 ea.

Newsletter Printing:

We currently pay \$3.50 each for the color copies available at the office.

Need to determine price break on color vs black & white. Suggestion that the delivered newsletters be B&W and maintain color for website.

Need to check on the turnaround time from local area printers and the timeline for delivery to mailing facility to home delivery.

After gathering additional information, a proposal will be developed for the Board's consideration on renewing home delivery of the newsletter.

VII. STANDING COMMITTEES

A. Landscape Committee

No members in attendance.

Based on a prior report to Eric, it appears the MUD will participate in obtaining new playground equipment for the Rec Center.

B. Community Services Committee

Anastasia Danielle has resigned as committee chair and from the committee.
Rick Johnson has volunteered to take the chair position.

Bruce Bott reported on the efforts to address the noise issue in the Clubhouse. After speaking with several vendors it appears that sound-dampening fabric panels may provide a solution. He will submit pictures and dimensions of the room to a vendor to get budgetary pricing information.

C. Recreation Committee

No members in attendance.

D. Financial Services Committee

Mike Feeney reported that DVCA finances remain in good shape. He reminded the committees that invoices must be received before December 31st for any 2016 planned expenditures.

E. Security Committee

Glenn Sommers reported no items other than the information in the most recent committee minutes.

F. Swim Pool Committee

Glenn Sommers reported no items other than the information in the most recent committee minutes.

G. Deeds Committee

No members in attendance.

The issue of large contractor dumpsters on resident's property was discussed as several are now in the neighborhood. It was noted that the Architectural Approval form that is to be in place before any construction includes project start and completion dates and placement of the dumpsters are only approved within those dates.

H. Tennis Committee

Marie Nugent reported that the Deerfield courts continue to be considered the best playing surfaces used by the Women's Tennis League.

VIII. OLD BUSINESS

No attendance or update from the Access Control Subcommittee.

The Towing Policy is now being reviewed by our attorney, Michael Gainer. Eric Toureilles has provided his comments.

IX. NEW BUSINESS

Because it would fall on the Monday after Christmas, Eric Toureilles made a motion to cancel the December 26th Board meeting. The motion was seconded by Brian Harris and passed unanimously.

A suitable candidate has been identified and interviewed for the Assistant Manager position. Eric Toureilles made a motion to extend an offer to hire. The motion was seconded by Larry Burkham and passed unanimously.

X. EXECUTIVE SESSION


At 8:12 PM Eric Toureilles made a motion to go into Executive Session. The motion was seconded by Larry Burkham and passed unanimously. The session ended at 8:33 PM

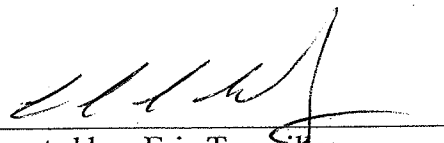
NEW BUSINESS (continued)

After leaving Executive Session it was learned that Arthur McDaniel has resigned from his position as a Board Trustee. The Board will begin seeking a replacement to fill this position for the remainder of its term.

XI. ADJORNMENT

Eric Toureilles motioned to adjourn the meeting. Larry Burkham seconded and the motion passed unanimously. Eric called the meeting adjourned at 8:38 PM.


Submitted by: Bruce Bott
DVCA Secretary (acting)


Accepted by: Eric Toureilles
DVCA President