

**Deerfield Village Community Association**  
**Regular Board Meeting**  
**May 19, 2008**  
**7:30 PM**

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, TX 77084. President Glenn Sommers called the meeting to order at 7:31 PM.

Trustees in attendance were: Glenn Sommers (President), Steve Dornak (Treasurer), Sharyn Carpenter (Secretary), Marta Bott, Susan Greer, Mike Polk, Carolyn Dinger and Marie Nugent, Walt Bohn (Vice President) absent

**I. Determination of Quorum**

It was determined that a quorum had been formed. Walt Bohn gave his proxy to Glenn Sommers per attached email note.

**II. Approval of the Minutes**

Regular April Board Meeting- motion to approve minutes by Marta Bott, Carolyn Dinger 2<sup>nd</sup>, passed unanimously.

**III. Resident Inquiries**

A resident who is on the Rec Center Committee was questioning the budget for parties. The snow party in December where there would be money to be spent on snow is now being discuss and she doesn't want it to go away. The activities in the subdivision is what brought her to this neighborhood and she wanted parties for all ages.

**IV. President's Report**

- Pool is now open. The Dolphins won their first meet.
- Pass new board procedures for action plans for committee chairs.
- All the committees are working very hard.
- Deeds committee is constantly improving. A hard working committee. Take advantage of the "Thanks Corner"

## **V. Treasurer's Report**

- YTD under budget by \$32,000 facility dollars
- Chase account closed, transferred to Wachovia Bank

## **VI. Manager's Report (Lisa Walker)**

- Sending out assessment letters to anyone who owes more than \$10
- At next Financial meeting talk about the assessments from years past, there will be write-offs.
- Added clause to rental contract for the rec center and annex. If you enter early before you are scheduled, you will forfeit your deposit.
- Updated address list for Deerfield will take rest of year to complete.
- Garbage change from the North station to the West Station. All new people and drivers.
- 2 residents want to fix the leaning fence on Windsong Trail , 3<sup>rd</sup> resident not sure.
- 110 pool ID's have been made.

## **VII. Standing Committee Reports**

**Swim Pool (Peter Howell)** No report given

**Tennis (Mark)** Written report received and given

- Resurface courts at estimated cost of \$12,000
- Security needed at tennis courts-discuss with constable, vandalism continues, damaged locks, any liability issues? Sign needed at tennis courts to deter and report any vandalism. Add cameras to the Annex to capture all activity on tennis courts

**Community Services (Tara Shockley)**

- Request for expenditure to purchase rugs and accessories for the Rec center-motion by Carolyn, 2nd by Mike, passed unanimously. See Attachment.
- Request to add re-keying fees to the facility rental contract due to numerous instances of lost keys, note on contract in Bold Print, add key deposit to rental contract, submit draft to Board prior to enactment

- Request for expenditure for Termite Barrier Re-Treatment of \$600-motion by Steve, 2<sup>nd</sup> by Carolyn, passed unanimously. See Attachment.
- Subdivision directory has been submitted to the printer.

**Deed Restrictions (Deanna Miciotto)** Written report received and given

- 73 first violation letters; 37 second violation letters.
- Begin charging Administrative fees for outstanding deeds violations
- Currently force-mowing 10 homes.
- Request variance for fence height in Section 1, see Paragraph 11-motion by Carolyn, 2<sup>nd</sup> by Marta, passed unanimously. See Attachment.
- Updating architectural covenants discussed.

**Financial Services (Andrew Jackson)** Finances is good shape

**Landscape (Jay Singleton)** Written Report received and given

**Recreation Center (Harry Thompson)** Written report received and given

- Request will be made to increase budget from \$5,000 to \$10,000 for 2009 to add additional events and parties for the community. Request feedback from community regarding events and parties, such as Snow Day.
- Boy Scouts are to be paid \$1,135 from the Rec center budget to help with garage sale. These are from the profits of the Garage sale and was required by the troop (per Peter Howell) in order to have the troop help put on the DVCA garage sale.
- Teen Party and Jazz on the Lawn Party scheduled for June

**Security**

- 3<sup>rd</sup> shift started on May 10<sup>th</sup>.

**VII. Old Business**

- New Committee Proposal Form to be attached to all meeting minutes-passed unanimously.

- Mike discussed the issue concerning our electricity contract. Direct Energy has 8 out of 22 meters. Remaining 14 meters under contract with Hudson Energy through purchase agreement from ACMP. Continue with 2 year contract for street lights, \$0.10 increase will be in effect. Mike Polk will continue to look into variable rate contracts which average less than a fixed rate contract.
- Perimeter Fence will be discussed in the July Board meeting. Sharyn to create a newsletter article.
- Glenn Sommers submitted a form concerning the duties and relationships for the Board of Trustees and Guidelines for the Deeds Committee.

**VIII. New Business None Submitted**

**IX. Adjournment**

Motion by Mike Polk, 2<sup>nd</sup> by Marta Bott, passed unanimously. Adjourned at 9:45 PM

Submitted by: Sharyn P. Carpenter Date: 7-28-08

Approved by: Glenn Sommers Date: 7-28-08