

## **MINUTES OF REGULAR BOARD MEETING**

**April 26, 2010**

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:05 p.m.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Steven Dornak (Treasurer), Laura Thropp (Secretary), Marta Bott, Sharyn Carpenter, Hugh Hayes, and Marie Nugent. John Freese was absent.

### **I. DETERMINATION OF A QUORUM**

It was determined that a quorum was present.

### **II. APPROVAL OF MINUTES**

There were four corrections to the minutes in Sections VII.B, VII.C, VIII.A, and VIII.B. The motion was made by Marta to accept the minutes with the changes, and it was seconded by Larry. Resulting vote was unanimous to accept.

### **III. RESIDENTIAL INQUIRES**

None.

### **IV. PRESIDENT'S REPORT**

Eric noted the neighborhood is looking great and residents are enjoying the facilities.

Board member John Freese was not in attendance due to health issues. Bylaws allow for the replacement after two meetings are missed. Eric made a motion to remove John as a trustee and to pursue a replacement. Hugh seconded. Vote was in favor and unanimous.

Randalls/Safeway maintain that the fence is not theirs even though it is on their property. Another option to split the cost of landscaping along the fence is being considered. Total cost is estimated at \$275. Sheriff Office may be painting the fence to cover the graffiti.

Speeding and other traffic violations by neighborhood youths has been observed. A friendly reminder will be published in the newsletter.

A reminder to pay dues will be published in newsletter.

Work will continue on the website to enhance its usefulness.

### **V. TREASURER'S REPORT**

Steve reported that assessments were now 95% collected.

### **VI. MANAGER'S REPORT**

Gina reported the office door locks had been repaired. With the change in board members, the office alarm code and safe word will be changed.

The graffiti letter will be rewritten in a softer tone.

She asked everyone to allow adequate lead time when requesting checks and reminded us of the 25th as the deadline to close the books for the month.

## VII. STANDING COMMITTEE REPORTS

### A. COMMUNITY SERVICES

The repair of the marquee is less than \$1,000.

Harry Price presented a state of the art notification system that is being looked at by MUD. The system would be made available to Deerfield. Start up cost is \$150 and annual charge is \$3,240 that would be split between the two. MUD will review at their meeting on May 13. Further discussion and decision deferred until next month.

### B. DEEDS

No representative present. Gina reported that one of the three matters requiring an attorney letter had been resolved. Eric motioned to approve the proposals for attorney letter for 18319 Spruce Creek and 18214 Spruce Creek. Seconded by Hugh. Passed unanimously.

Steve motioned to approve Nate Jolliff as a new committee member. Larry seconded. Passed unanimously.

### C. FINANCIAL SERVICES

The financial report was read. Auditors have restated and amended the 2006 tax return for a \$2,699 refund.

### D. LANDSCAPE

The committee had reviewed the bids for the landscaping at the marquee and proposed to award the bid to Backyard Plus. Chair Lynetta Morell will do some background checks with the Better Business Bureau and various customer references. Marta motioned to accept the bid of Backyard Plus and move forward. Seconded by Larry. Passed unanimously.

Hugh noted from the committee's report the issue of the trash cans on the greenbelt. Plans for replacement will be reviewed at the next meeting.

### E. SECURITY

There was no representative present. The missing crosswalk sign has been reported. Noted from the report is the activity on Longcliff where a tenant is taking in several transient guests on a regular basis.

#### F. SWIM POOL

Chair Jennifer Wertz presented the committee's proposal for new pool furniture from Alumatech Manufacturing Inc. The bid estimate is \$5,012. Steve motioned to accept the bid. Seconded by Sharyn. Passed unanimously.

#### G. RECREATION

Chair Peter Howell reported on the participation in the garage sale event - 173 homes.

The pool opens May 1. Other May events include Pot Luck Dinner on May and Memorial Day Party on May 31.

Next Music on the Green in June will be extended to a 9 pm close

#### H. TENNIS

Chair Nan Pye presented the committee's proposal to accept the bid from CL Sports to replace 5 wind screens at a total cost of \$1,161. Marta motioned to accept the bid; seconded by Marie. Passed unanimously.

She also reported that the gates have been fixed and an invoice is pending.

#### VIII. OLD BUSINESS

##### A. WATER REPAIR NOTIFICATION PROCEDURE

More to follow next month.

#### IX. NEW BUSINESS

##### A. GRAFFITI ON SAFEWAY FENCE

Discussed in the President's Report.

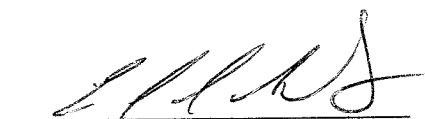
##### B. REPLACEMENT OF TRUSTEE

Also discussed in President's report. Due to illness, John Freese will not be able to complete his term as Trustee. Eric will entertain applications and résumés. Appointment will be by the Board to serve the remaining term.

Eric stated there was a need for Executive Session.

After Executive Session and there being no further business to be discussed, Eric motioned to adjourn the meeting. Sharyn seconded, and all voted in favor. Eric called the meeting adjourned at 8:53 pm.

  
Submitted by Laura Thropp  
Secretary

  
Accepted by Eric Toureilles  
President