

Deerfield Village Community Association

Regular Board Meeting

June 28, 2010

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:05 pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Steven Dornak (Treasurer), Marta Bott, Sharyn Carpenter, Hugh Hayes, and Marie Nugent. Laura Thropp (Secretary) was absent, but gave her proxy vote to Eric Toureilles.

I. DETERMINATION OF A QUORUM

It was determined that a quorum was present.

II. APPROVAL OF MINUTES

There was one typo change to the Meeting Minutes in section III. Residential Inquires to correct the spelling of "which." President Eric Toureilles asked for a motion to approve the May Regular Meeting Minutes, Sharyn Carpenter seconded the motion and the vote was unanimous to accept.

III. RESIDENTIAL INQUIRIES

Eric made a motion to break from the normal agenda to allow Neil Polanski, MUD, to speak to the board. Marta Bott seconded the motion and the vote was unanimous to accept.

Neil said the water pipe repair at Deerfield Village and Heathersage would take about 4-5 more weeks to complete. Hugh Hayes presented his research on the residential flooding issue in the patio home area, residential inquiry brought before the board last month, and reviewed drawings submitted by Steven's Landscape service.

There was discussion about the emergency notification system and Eric said he is working with Lone Star Notification Center and the MUD #136 to get the Patio homes compliant and under agreement.

Eric made a motion to resume the normal agenda, it was seconded by Marta Bott and the vote was unanimous.

IV. PRESIDENT'S REPORT

Eric reported that DVCA was working with the District Attorney and they were prosecuting the children that were caught burning the trash cans on the greenbelt. Graffiti on the sidewalk and broken lights on the greenbelt continue to be a problem.

Eric reported that Harris Country Flood Control agreed to replace the drainage ditch grate with a new design, but had no ETA.

Replacement trustee notice for John Freese has been posted and a special board meeting is scheduled for July 26th to elect the new member.

Eric said a resident complained to him about spending too much time on the Randall's fence graffiti issue and not enough time on the perimeter fence issue. Eric drafted an explanation detailing what would be required before DVCA could pursue construction of a uniform perimeter fence and is having it published in the newsletter to help educate our residents on the issue. The document will remain on file in the business office for future residential inquiries.

V. TREASURER'S REPORT

Steve reported that assessments collected were now over 96% because three more residents have paid since last month.

VI. MANAGER'S REPORT

Gina reported that the misunderstanding around the restroom supplies has been resolved.

There was an agreement that Gina and/or Eric would review and approve any web site updates before being published.

There is a clear understanding that the club house facilities are not available for rental during a swim meet event and that the Swim Team owns the responsibility of cleaning up the grounds and facility as well as following all published rules associated with club house rental and usage during a swim meet event. Future non-compliance issues will be brought to the attention of the Swim Team Committee chair.

It was decided that the Life Guards and A-Beautiful own the responsibility of scheduling and handling Lap Lane usage.

VII. STANDING COMMITTEE REPORTS

A. COMMUNITY SERVICES

Gina reported the committee is in the initial phase of requesting three bids for restroom remodeling and is in the process of replacing the company responsible for janitorial services.

B. DEEDS

Gina reported that the letters sent to residents seem to be having a positive impact and the residents are resolving the various violations.

C. FINANCIAL SERVICES

Andrew Jackson presented the financial report. Andrew said the 2011 budget letters would be going out to the various committee chairmen in July and would need to be returned in October.

The committee is working with the audit company to revise the annual audit format to be more intuitive.

The Tax ID number is still pending.

D. LANDSCAPE

The committee purchased and installed six new metal trash cans on the greenbelt. The committee will submit to Eric the total cost of damages associated with the trash can burning incident, so he can complete the paper work for the charges and claim.

The sprinkler water leak has been repaired next to the square hole at the club house parking lot. Cement work will be scheduled and parking blocks have been sourced, so the repair should be completed within the next two weeks.

E. SECURITY

The constables arrested the trash can burning suspects, and the suspects responsible for shooting out windows with a BB gun.

Kirk is asking any resident that is approached by homeless people panhandling for money to call the constables office and report it immediately. In addition, the constables are asking residents to keep their cars locked and garage doors closed and side garage doors locked because there has been an increase in burglaries targeting these areas.

F. SWIM POOL

No representative present

G. RECREATION

No representative present

H. TENNIS

Nan Pye presented a proposal by TL Sports to replace the south end fence, wire only, for \$2,300. Motion was made by Marie Nugent to accept the proposal and it was seconded by Marta Bott. All but Steve Dornak approved and the proposal was accepted.

VIII. OLD BUSINESS

A. WATER REPAIR NOTIFICATION SYSTEM

Eric reported that the Water Repair Notification draft plan has been accepted by the MUD #136 and the long term plan will be presented at the next MUD #136 meeting.

B. POOL TAGS

Eric advised to error on the side of the residents as long as they were not on the list of unpaid assessments. Use good judgment in making your determination and give adults and families trying to use the pool the benefit of the doubt. Explain how to obtain a Pool Tag, but do allow them to use the pool facility.

IX. NEW BUSINESS

A. REVIEW TRUSTEE APPLICATION

Applications are currently being accepted and a special board meeting is scheduled for July 26th to elect the new member.

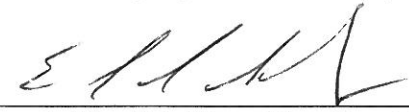
X. EXECUTIVE SESSION

Eric stated there was a need for an Executive Session and motioned to move at 9:08 pm. Steve seconded the motion. The vote was unanimous.

XI ADJOURNMENT

A motion was made by Eric to adjourn the board meeting, seconded by Marta. The called vote was unanimous. President Eric Toureilles called the meeting adjourned at 9:25 pm.


Submitted by Larry Burkham, Vice President


Accepted by Eric Toureilles, President