

MINUTES OF REGULAR BOARD MEETING

October 25, 2010

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:03 p.m.

Trustees in attendance were: Eric Toureilles (President), Steven Dornak (Treasurer), Laura Thropp (Secretary), Marta Bott, Sharyn Carpenter, Hugh Hayes, Amy Lacy, and Marie Nugent. Larry Burkham (Vice President) was absent but had given his proxy to Eric.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined that a quorum was present.

II. APPROVAL OF MINUTES

There was one change made to minutes. Eric motioned to accept the minutes with the change, and it was seconded by Hugh. Vote was unanimous to accept.

III. RESIDENTIAL INQUIRIES

None.

IV. PRESIDENT'S REPORT

Eric commented on the budget process. Committees have been diligent in containing costs for the 2011 budget. We should have an approved budget within 30 days.

V. TREASURER'S REPORT

Steve reported 97.2% of the 2010 assessments have been collected. DVCA has received over \$42K in sales tax refunds. All liens are out.

VI. MANAGER'S REPORT

June Stuart asked for support from the committees to have board proposals, newsletter articles, etc. on time for this month.

VII. STANDING COMMITTEE REPORTS

A. TENNIS

Nan Pye reminded everyone that hurricane season was soon to be over; therefore, the committee would proceed with having the lights refocused.

B. DEED RESTRICTIONS

Jeff Youngflesh had several questions for the board. He also asked for a change in the handling of architectural approvals. Requests are received daily, and the committee meets once a month. The board agreed that the committee could move to an email/electronic approval. Eric will send the board procedure for email approval, and Deeds will adopt and amend the rule.

C. FINANCIAL SERVICES

Andy Jackson reported the audit had been completed. The initial budget was \$604K compared to \$578K or a 4.5% increase in 2011; but this figure had not been adjusted for the change in sales tax. Final budget will be ready for review in November.

D. LANDSCAPE

Beverly Girbach submitted a proposal totaling \$2,822 for sprinkler repairs and splitting of zones. The work needs to be completed before planting can begin. Marta motioned for approval; Steve seconded. Vote was unanimous to approve. The committee recommends repair of lights along main entrance. Overall, 20 lights will need to be redone.

E. SECURITY

Kirk Aden reported the committee is looking into the security cameras for the entry points into the neighborhood. The security installation at Eldridge Lake was highlighted as a model and discussed in detail with the board. Next step is to talk to vendors and understand costs and available technology to provide an ideal solution.

F. COMMUNITY SERVICES

Tara Shockley noted that an RFP for the bathroom restoration would be ready in November. Also, she reported that no janitorial contract is in place and the committee would be getting quotes. Residents have asked for improved lighting between Hastingwood and Manorhaven. May need two lights similar to the greenbelt lighting, and initial estimate is \$2,500.

G. RECREATION CENTER

Peter Howell gave an update on planned events and invited the board to the Beer Tasting on October 30 and ice skating on November 21. The Chili Cook-off was very successful, and he thanked Eric for judging.

H. SWIM POOL

Representative was not present.

VIII. OLD BUSINESS

A. ANNEX STAIRS REPAIR

Three bids were received, and the bid was awarded to Mr. Handyman at \$2,000. At time of repair, the contractors could not do the work for less than \$4,000. Therefore, Lowry Construction will begin work this week with cost not to exceed \$2,000.

B. LETTER TO CENTERPOINT – POWER OUTAGES

No update.

IX. NEW BUSINESS

A. SPECIAL MEETING FOR BUDGET REVIEW

Meeting to approve the budget was set for November 18, at 7:00 pm.

B. NEXT BOARD MEETING

Eric declared the next Board meeting will be on November 22, 2010, but there will be no meeting in December and would make an announcement in the November and December newsletter.

X. EXECUTIVE SESSION

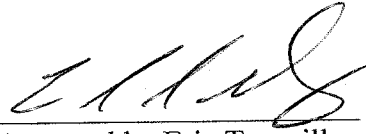
Eric stated there was no need for executive session.

XI. ADJOURNMENT

There being no further business to be discussed, Eric motioned to adjourn the meeting. Hugh seconded, and all voted in favor. Eric called the meeting adjourned at 8:32 pm.



Submitted by Laura Thropp
Secretary



Accepted by Eric Toureilles
President