

MINUTES OF REGULAR BOARD MEETING

November 22, 2010

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:02 p.m.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Steve Dornak (Treasurer), Marta Bott, Sharyn Carpenter, Hugh Hayes, Amy Lacy, and Marie Nugent. At the request of President Eric Toureilles, Hugh Hayes served as Secretary for the meeting.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined that a quorum was present.

II. APPROVAL OF MINUTES

There were minor changes to the minutes. Marta motioned to approve the minutes as amended. The motion was seconded by Sharyn. The motion passed unanimously.

III. RESIDENTIAL INQUIRIES

None

IV. PRESIDENT'S REPORT

The President commended Andrew Jackson and all committees for their good work on the budget. He announced that the budget had been approved at a special meeting on November 18th. An increase of \$7.00 has been approved for the homeowner's annual assessment for a total of \$607 and \$687 for Patio homes.

He announced that Laura Thropp has moved from the subdivision and is therefore no longer a member of the Board. A vacancy will be posted in the next newsletter. The vacancy will be for the remainder of the current term.

It was noted that the incidents of graffiti throughout the subdivision have decreased in the past month, possibly due to school being in session.

Eric reminded everyone that DVCA is a business organization, political or religious views should not be included in business reporting and in the newsletter.

V. TREASURER'S REPORT

Steve reported that the assessment letters will be sent soon. He indicated we have completed the transfer of funds from Wells Fargo to the new bank.

VI. MANAGER'S REPORT

None

VII. STANDING COMMITTEE REPORTS

A. POOL COMMITTEE

No Report

B. DEEDS COMMITTEE

Jeff Youngflesh reported that the committee has been in disarray since June, 2010, with members coming and going. It is not clear that some things that should have happened have actually happened. Therefore, a new starting point has been declared, and from this point the protocol will be followed for all issues before the committee, beginning with the "friendly letter" and proceeding through the various steps. There are currently eight members on the committee roster. One member plans to resign immediately and another has agreed to wait until a replacement can be found before resigning. A call for new members was repeated, since the ideal number is twelve. Discussion was held regarding the frustration of some residents who have concerns about the work of the committee. It was stated that the primary duty of the committee is architectural control. The Board gave approval for enforcement of deeds violations during the December – January meeting since there will be no Board meeting until the end of January.

C. TENNIS COMMITTEE

Nan Pye explained that a power failure was responsible for the problem with the lights which were not operating for a period of time. Lights will be checked for proper placement next year. Nan stated that we recently received new nets, rollers, and court numbers. The leak in the tennis closet has been repaired.

D. LANDSCAPE COMMITTEE

Beverly Girbach submitted a proposal for updating the landscaping on Deerfield Village Drive and Clay Road. The bid submitted by Rudy Cantu in the amount of \$8,593.65 was recommended. A motion to approve the bid was made by Marta and seconded by Sharyn. The vote for approval was unanimous. A second proposal for finalizing on-going repairs to the existing sprinkler system was presented. The bid from Allied Sprinkler and Repair, Inc. in the amount of \$1,542.00 was recommended. Steve made a motion, seconded by Marta, to approve the bid. The vote for approval was unanimous.

E. SECURITY COMMITTEE

Larry shared pictures of surveillance cameras from another subdivision. Discussion was held regarding the procurement of cameras. It was determined that additional discussion was needed.

F. COMMUNITY SERVICES COMMITTEE

Sharyn reported that bids are being received on janitorial services and the bathroom remodeling project. Eric asked to Board to waive their right and to accept an email vote for approval of these two projects since no Board meeting will be held in December. There was unanimous approval of the waiver.

G. RECREATION COMMITTEE

Marie reported that 32 people participated in the ice skating program.

H. FINANCIAL SERVICES COMMITTEE

None

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

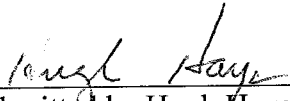
- A. There was discussion regarding the association's tax exempt status. Eric stated that volunteers should never pay sales tax, but there are some situations that are unavoidable. He emphasized that no volunteer should be withheld payment of sales tax in those situations and the community will recover at year end. Volunteers that do not utilize the tax exemption number should be reminded or the special situation needs to be noted.
- B. There was also some discussion regarding the Holiday lighting and perhaps making a few enhancements for the future. He felt there is a certain pride in having a nicely decorated neighborhood.

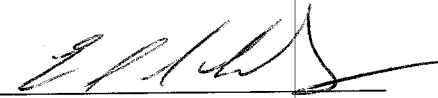
X. EXECUTIVE SESSION

Eric stated there was no need to move to an Executive Session.

XI. ADJOURNMENT

Eric motioned to adjourn the meeting. Sharyn seconded, and all voted in favor. Eric called the meeting adjourned at 8:19 pm.


Submitted by Hugh Hayes
Secretary


Accepted by Eric Toureilles
DVCA President