

MINUTES OF REGULAR BOARD MEETING

January 24, 2011

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:00pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Steve Dornak (Treasurer), Marta Bott, Sharyn Carpenter, Hugh Hayes, Amy Lacy and Marie Nugent. At the request of President Eric Toureilles, June Stuart (DVCA Office Manager) served as Secretary for the meeting.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined that a quorum was present.

II. APPROVAL OF MINUTES

There were minor changes to the minutes. Marta Bott motioned to approve minutes as amended. The motion was seconded by Sharyn Carpenter. The motion passed unanimously.

III. RESIDENTIAL INQUIRIES

None

IV. PRESIDENT'S REPORT

The President stated that 3 applications have been received for Board Trustees and still trying to get volunteers to have full member Committees. A Special Board Meeting is scheduled for February 28, 2011 at 6:30pm to replace Laura Thropp seat, former Board Trustee Secretary. Elections will be held on February 26, 2011 at the Rec Center.

The President mentioned that gangs are becoming more prevalent throughout the Houston communities. He was in attendance in a Security Meeting at another community and determined that we are doing everything in Deerfield Village to keep safe.

Pilfering in the recycle bins are continuing and items are being stolen out of the trash. Home security camera surveillance systems information was mentioned.

A follow-up on the expectations of cost for the maintenance of the volleyball court was determined to be \$32.95 for a herbicide to cover 5,000 square feet (enough for 2 applications) to be done every 3-4 months to take care of grass, weeds and ants. Volleyball court poles are the professional set, but, due to frequent use become damaged and may need to be replaced annually. The expense will be tied into the Landscape Committee's budget.

A motion to sign off on Cody Mertz Eagle project was made by the President, Eric Toureilles and was seconded by Marta Bott. All voted in favor, motion carried.

V. TREASURER'S REPORT

As of 31 December 2010, 31% of Assessments had been received.

The Recreation Center's telephone lines, LD and internet service costs, now running approximately \$275/monthly, are being evaluated and various telephone bundle plan are being acquired, and will be presented for consideration at the next meeting.

VI. MANAGER'S REPORT

The Office Manager reported she had been in the position now for four months and the "back log" has been caught up.

VII. STANDING COMMITTEE REPORTS

A. POOL COMMITTEE

No Report

B. DEEDS COMMITTEE

It was reported by the Office Manager that one Architectural Violation had been resolved and the other formerly noted Deeds Restriction Violation was in-process.

C. TENNIS COMMITTEE

Nan Pye read a complaint letter regarding the noise coming from the Volleyball Court that is adjacent to the Tennis Courts, and the retrieval method of a volleyball that came into the Tennis Court area.

The Tennis Closet has been "redone" by Leslie Rupard, has new shelves, all items are organized and everything is clean.

The Tennis Leagues will be starting soon, contact Nan Pye for information and schedules.

D. LANDSCAPE COMMITTEE

Jay Singleton presented the scope of work for the concrete raising project from the school to the patio homes. Eight homeowners also have shown an interest in having sidewalk and driveway repairs. He recommended that Southern Concrete be approved for the work.

A motion was made by Hugh Hayes and seconded by Larry Burkham to accept Southern Concrete's proposal. All voted in favor, motion carried.

Beverly Girbach announced that she is now the Landscape Committee Chair. She presented the proposal for approval from M-Electric for the lighting project. President,

Eric Toureilles motioned to accept M-Electric's proposal. Sharyn Carpenter seconded the motion to accept. All voted in favor, motion carried.

Beverly stated that trees that are causing damage to the fences will be cut along the outer fence perimeters. Also, repairs to the brick fences are the responsibility of the homeowner and a Deeds Committee issue.

E. SECURITY COMMITTEE

Larry Burkham presented diagrams and drawings of the suggested locations for the placement of street and intersection security cameras from the school area up and down the Greenbelt and Front Entrance. The price for cameras and DVR would be \$22,164. Installation, maintenance and upkeep would bring the costs to approximately \$50,000. He will continue to look into our options. With burglaries, theft and crime on the rise, the Board will strive to do what is best for Deerfield while obtaining neighborhood support.

F. COMMUNITY SERVICES COMMITTEE

Tara Shockley stated that all information had been received from Dan Lowry regarding the Restroom Restoration. Samples of the materials are in the DVCA Manager's Office. Invitations for bids have gone out to several other contractors and we are awaiting their proposals.

System4 Janitorial Services trial period is up and their contract was proposed to the Board for approval. Marta Bott made the motion to approve and the motion was seconded by Hugh Hayes. The motion passed unanimously.

A request was made to approve new Community Services Committee Members. Eric Toureilles made the motion to approve and Sharyn Carpenter seconded the motion. The motion passed unanimously.

G. RECREATION COMMITTEE

Peter Howell requested that we change the name from Recreation Center Committee to Recreation Committee.

Garage sale will be April 2, followed by Music on the Green.

H. FINANCIAL SERVICES COMMITTEE

Andrew Jackson advised that 31% of the Assessments had been paid as of the 14th of January 2011. DVCA existing funds at the bank will carry our overhead for 1 year.

Steve Dornak stated that the tax refunds will be forthcoming from the State in approximately 30-60 days with interest.

Committee elections placed Mike Tinne as Chair and Pamela Stephens as Co-Chair. Andrew will be retiring and leaving Deerfield in the near future.

VIII. OLD BUSINESS

President, Eric Toureilles, submitted two proposal options to all Board Members for Patio Home Drainage solutions. The Board selected Option 2 with Steel Grate in the amount of \$7,100. Landscape maintenance personnel will clean it out from time to time.

Amy Lacy made a motion to approve Option 2. Marta Bott seconded the motion. All voted in favor, motion carried.

IX. NEW BUSINESS


Greenbelt trees were planted by Harris County Flood Control who owns 150', with 75' being on either side of the drainage ditch. A meeting may be set up between President Eric Toureilles and a management representative on the Harris County Flood Control to determine whether maintenance, such as mowing and cleaning debris, is negotiable.

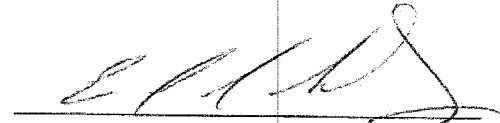
X. EXECUTIVE SESSION

Eric motioned to move to an Executive Session at 8:47 pm. Steve Dornak seconded the motion. All voted in favor, motion carried.

XI. ADJOURNMENT

Eric motioned to adjourn the meeting. Sharyn Carpenter seconded, and all voted in favor. Eric called the meeting adjourned at 9:19 pm.


Submitted by: June Stuart
DVCA Office Manager (Acting Secretary)


Accepted by Eric Toureilles
DVCA President