

# **MINUTES OF REGULAR BOARD MEETING**

**January 23, 2012**

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:06pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Arthur McDanel (Secretary), Bruce Bott, Brent Burris, Marie Nugent, Louis Carpenter and Amy Lacy. Stuart Corey (Treasurer) was absent and gave his proxy vote to Eric Toureilles.

## **I. DETERMINATION OF A QUORUM**

President Eric Toureilles determined that a quorum was present.

## **II. APPROVAL OF MINUTES**

Brent Burris motioned to approve minutes of the Regular Board Meeting as amended. The motion was seconded by Bruce Bott. The motion passed unanimously.

## **III. RESIDENTIAL INQUIRIES**

NONE

## **IV. PRESIDENT'S REPORT**

Eric Toureilles reported that over the holiday the Board Approved the painting of the Rec. Center. The painting has been completed. The approved policies have been submitted to the county. A resident reported that they fell on what was described as a hazardous condition on the green belt sidewalk. After walking the area no obvious hazard was seen. Troop 120 has been invited to attend the next board meeting to give their annual report. There were a couple of incidents that occurred in the neighborhood over the holiday. There was a domestic dispute on Widcombe that resulted in a homicide. The second domestic incident was on Longcliff which ended in a suicide.

## **V. TREASURER'S REPORT**

We begin the New Year financially sound. We ended the year with a Assessments collection rate of 97.7%. On an unaudited cash basis, we going to generate an excess \$80K-\$90K from budget savings and the recommendation are that money goes into the reserves for the streets and contingency fund. The last year ended with 13 residents owing some portion of their 2011 assessments, which is a reduction from the previous year.

## **VI. MANAGER'S REPORT**

The Office Manager reported all of the new policies have been filed with the County. The process has begun the change the website to include the new information and reorganize the information to make it easier to access. Eric Toureilles asked how much revenue was lost during the time the Rec. Center was closed for painting. The manager reported two rentals were lost totaling \$150.

## VII. STANDING COMMITTEES

### A. Finance Committee

A proposal was submitted by the CPA that did the Audit last year to provide an Review and tax return for this year. Amy Lacy motioned to approve the proposal. The motion was seconded by Brent Burris. The motion passed unanimously.

### B. Deeds Committee

An Election was held for the 2012 Officers of the Deeds Committee. Jeff Youngflesh was voted in as Chair, Samantha Lacewell as Vice Chair, and Fran Jolly as secretary. Eric Toureilles motioned to approve the persons elected to the Deeds Committee. The motion was seconded by Brent Burris. The motion passed unanimously. The Deeds Committee By-Laws have not been modified in several years and this year they will be reviewed, and any recommended changes will be submitted for approval. The committee brought up a discussion about a fund for means that people could donate to help residents in need. The details on how to manage the fund and if DVCA can be participate in this program will be discussed with our Attorney.

### C. Pool Committee

NONE

### D. Tennis Committee

NONE

### E. Landscape Committee

Several proposals have been put together to landscape the area behind the pool building. The Tennis Committee wants to relocate the bushes from around the courts and use them to replace those lost in the drought. A question was raised about the mowing of the perimeter of the neighborhood. The county will be called to find out if there are in fact responsible and why it has not been cut lately.

### F. Recreation Committee

The Christmas Snow party was a success with about 150 people attending. The New Year's party was also a success with about 75 people attending. We have a volunteer giving free Yoga Classes with 30 people attending the first class. There has been the suggestion that Music on the Green be tried on early on a Sunday evening. The board agreed to try it and see how well received it will be.

### G. Community Services

NONE

### H. Security

NONE

### VIII. OLD BUSINESS

All of the policies have been filed with the county. The committees should also go through and make sure that they do not have anything to add.

### IX. NEW BUSINESS

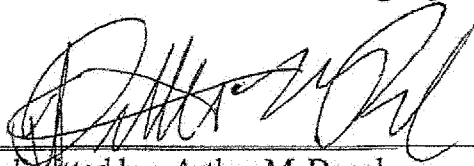
Election committee has been selected and is on track. Ballots will be accepted from no later than 1:30PM, on March 3. The ballots will be counted then and the results will be announced at the Annual Meeting of the Members on March 13th.

### IX. EXECUTIVE SESSION

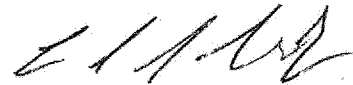
NONE

### X. ADJOURNMENT

Eric Toureilles motioned to adjourn the meeting. Arthur McDanel seconded and all voted in favor. Eric called the meeting adjourned at 8:09 pm.



Submitted by: Arthur McDanel  
Secretary



Accepted by Eric Toureilles  
DVCA President