

# **MINUTES OF REGULAR BOARD MEETING**

## **June 25, 2012**

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:02pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Arthur McDanel (Secretary), Bruce Bott, Brent Burris, Marie Nugent, Louis Carpenter. Amy Lacy was not in attendance, but gave her Proxy to Eric Toureilles. Stuart Corey was not in attendance.

### **I. DETERMINATION OF A QUORUM**

President Eric Toureilles determined that a quorum was present.

### **II. APPROVAL OF MINUTES**

Bruce Bott motioned to approve minutes of the Regular Board Meeting as amended. The motion was seconded by Louis Carpenter. The motion passed unanimously.

### **III. RESIDENTIAL INQUIRIES**

NONE

### **IV. PRESIDENT'S REPORT**

Eric Toureilles began by taking a moment to thank everyone who volunteers their time and efforts. He recognizes the commitment and sacrifice and appreciates the time and devotion to all who serve our community. Next, he discussed an issue with our new storm drain grate. There appears to be heavy vegetation growing up around the grate, and although it does not appear at this time to be an issue, we want to address it before it becomes one. Also the work to correct the two drainage issues is underway and due to be completed June 26. Lastly, there have been two recent issues where someone has defecated in the pool, causing a pool closure both times. Eric Toureilles stated that the pool must be shocked and closed for at least 2 hours to sanitize it every time this happens and urges everyone to help prevent this in the future.

At this time, Eric Toureilles motioned that we break from the agenda to hear a resident inquiry. Brent Burris seconded the motion and it passed unanimously.

A resident inquired about an electrical meter, mounted to a pole that is potentially obstructing view of drivers leaving the neighborhood. The meter is located on Danebridge Dr and Keith Harrow. This meter has been present since construction of the neighborhood; however with the recent upgrade to a Smart Meter, the resident feels that it is now an obstruction. The resident inquired as to who's responsible for the meter, and determined that it is in fact the responsibility of DVCA. Eric Toureilles directed June Stuart (Office Manager) to get quotes for relocating the meter, before determining what action will be taken.

After this the Board returned to the agenda.

#### V. TREASURERS REPORT

NONE

#### IV. MANAGER'S REPORT

June Stuart reported that she has spoken to Harris County Flood Control about the potential issue with the grate and they are investigating. The office has been issuing swim passes, and it has been going smoothly.

#### VII. STANDING COMMITTEES

##### A. Deeds Committee

The Board reviewed the new Architectural Denial Letter. Brent Burris motioned the letter be approved, as amended. Larry Burkham seconded the motion and it passed unanimously. The Deeds Committee will be requesting two letters be sent from the lawyer for deeds issues.

##### B. Recreation Committee

Peter Howell reported the July 4<sup>th</sup> celebration is scheduled and arrangements are under way. Furthermore, the Luau has been scheduled for September.

##### C. Financial Services

Currently we are at 96.47% collection of the 2012 assessments, ahead of last year. We have some expenditure that are over budget, and some under budget. If collections stay at the current rate, we will have a \$20,000 deficit. For example, the cost of water is up and the cost of the directories is up. However, to offset that, the cost of power, insurance and landscaping are all projected to be down. A new State law is now in effect changing how we file liens on properties. Currently there are 71 households that owe some amount of money on assessments, 17 of them need liens assessed. The Finance Committee recommends that we file liens at the end of the year 2012. Eric Toureilles requested the Board review any letters regarding liens before they are sent. Last, the auditor has completed a review of the DVCA Financials and reported that everything looks good.

##### D. Tennis Committee

None

##### E. Landscape Committee

The work behind the pump house has been completed. All Landscape projects are completed now until it is time for fall plantings. The cost for utilities is down from last year because of the increase of rain.

##### F. Swimming Pool Committee

NONE

G. Community Services

The committee reported that we now have a new Webmaster, Donna Lynn Mason. The Board expressed thanks to Donna for taking on these responsibilities.

H. Security Committee

NONE

VIII. OLD BUSINESS

The old business items involving the drainage issue and the sinkhole were both covered under the president's report.

IX. NEW BUSINESS

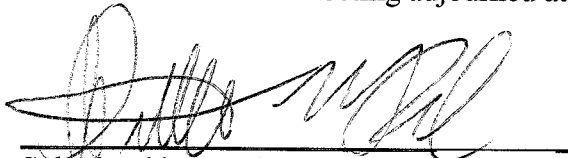
The Board discussed the issue with the sign under the tree. Bruce Bott motioned that the sign be left in place, but re-located to a location to be determined. Larry Burkham seconded the motion. The vote was 7 in favor, and 1 abstain.

X. EXECUTIVE SESSION

At 8:20pm Eric Toureilles motioned that we go into Executive Session. Bruce Bott seconded the motion and it was unanimous. Eric Toureilles motioned to end Executive Session and returned to the regular meeting. Larry Burkham seconded the motion, and the Board returned to the regular proceedings at 8:58pm.

XI. ADJOURNMENT

Eric Toureilles motioned to adjourn the meeting. Bruce Bott seconded and all voted in favor. Eric called the meeting adjourned at 8:58pm.



Submitted by: Arthur McDanel  
DVCA Secretary



Accepted by: Eric Toureilles  
DVCA President