

MINUTES OF REGULAR BOARD MEETING

June 24, 2013

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:01pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Arthur McDanel (Secretary), Bruce Bott, Brent Burris, Marie Nugent, Louis Carpenter and Sigmund Potocki. Stuart Cory was absent, but gave his proxy to Eric Toureilles.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined that there was a quorum.

II. APPROVAL OF MINUTES

Bruce Bott motioned to approve the minutes of the April Board Meeting as amended. The motion was seconded by Arthur McDanel. The motion passed unanimously. Arthur McDanel motioned to approve the minutes of the May Board Meeting as amended. The motion was seconded by Eric Toureilles. The motion passed unanimously.

III. RESIDENTIAL INQUIRIES

A resident expressed concerns that it was time again to have Harris County come out and clear the drainage ditch of obstructions, particularly at the North side of Oak Hampton. It was noted by Eric Toureilles that further attention was needed at the storm grate, and he directed June Stuart, the Manager to contact Harris County and request this be addressed.

IV. PRESIDENT'S REPORT

Eric Toureilles had no new information to report.

V. TREASURER'S REPORT

Stuart Cory was not present and no report was given.

VI. MANAGER'S REPORT

June Stuart reported that 52 Deeds letters had been sent out this month.

VII. STANDING COMMITTEES

A. Community Services Committee

The Board reviewed the estimate for Phase Two improvements to the Rec. Center, including additional siding repair, painting and gutter replacement. Eric Toureilles motioned to approve the proposal from Home Remedy LLC at a cost of \$19,800. The motion was seconded by Sigmund Potocki. The motion passed unanimously.

B. Recreation Committee

Planning for the August Festival is proceeding. The Recreation Committee requests that a representative from each Committee be present at the next meeting for planning purposes. A projected cost breakdown was presented. Bruce Bott motioned to approve the budget for this event for \$3,100. The motion was seconded by Arthur McDanel. The motion passed unanimously. The Committee is planning a modest July 4th party at the pool.

C. Security Committee

The Committee noted that an arrest was made in connection to a burglary last year. A DNA match was made from a blood sample taken at the scene to a suspect who was already in custody for another burglary. The Committee reported that they have been reviewing other options for neighborhood security. The Constable was the best option previously, but may not be now. Alternatives are being considered. The Board directed the Committee to have S.E.A.L. Security Solutions make a proposal of what they recommend based on our security needs. The Board will also schedule a Town Hall Meeting to discuss this issue with residents. Eric Toureilles will contact our insurance provider to discuss liability concerns.

At this time, Eric Toureilles motioned we return to the agenda. The motion was seconded by Arthur McDanel and passed unanimously.

D. Swimming Pool Committee

The Committee has determined that the pool will need to be re-plastered sooner than expected, and will be planning for that to be done as soon as next year.

E. Deeds Committee

NONE

F. Financial Services Committee

A quorum was not present at the last meeting, so no business was conducted. Expenses are looking okay for the year. Collections are at 95.1%, down from last year. There are 53 accounts that owe dues for 2013 of which some may be due for 2012. No liens will be filed on properties that owe dues from 2012 and 2013 at this time. Other accounts owe late fees and interest of approximately \$100. Demand letters will be sent to delinquent accounts, except for those who only owe interest and late fees.

G. Tennis Committee

None

H. Landscape Committee

The committee reported that no projects are currently scheduled. There are concerns about the sprinklers at the back entrance. It was reported that they were running again off the timer cycle. The irrigation company was asked to determine if it was a malfunction or tampering. If tampering seems to be the case, the Board requested a

letter be sent to the residents closest to the area and ask them to help us identify who is tampering with the system. The Board requested that the Committee schedule to remove stumps from around the Rec. Center in compliance with the Protective Covenants.

VIII. OLD BUSINESS

The Exercise Equipment project is proceeding and installation will begin shortly. It is expected to be completed by mid-July. An e-mail vote was cast between the May and June Board Meeting for the approval of Phase One of the Recreation Center repairs and approval of the purchase of a new ice machine. First was the proposal to replace handrails and repair the bottoms of the columns, and re-paint. Louis Carpenter Motioned to approve the proposal from Home Remedy LLC for \$14,830. The motion was seconded by Brent Burris and passed unanimously. A second proposal for a new ice machine was also voted on. A motion to replace the ice machine for \$3678 was made by Eric Toureilles and was seconded by Stuart Cory. The motion passed unanimously.

IX. NEW BUSINESS

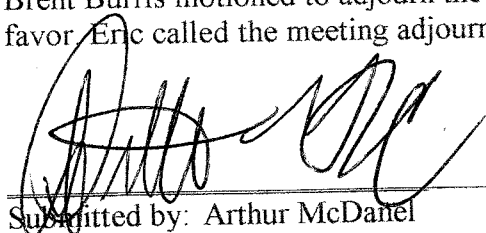
None

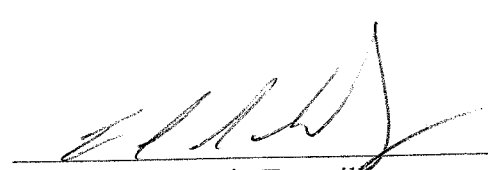
IX. EXECUTIVE SESSION

At 9:01pm, Eric Toureilles motioned that we go into Executive Session. The motion was seconded by Sigmund Potocki and passed unanimously. Executive Session ended at 9:40pm.

X. ADJOURNMENT

Brent Burris motioned to adjourn the meeting. Bruce Bott seconded and all voted in favor. Eric called the meeting adjourned at 9:41pm.



Submitted by: Arthur McDaniel
DVCA Secretary

Accepted by: Eric Toureilles
DVCA President