

Deerfield Village Community Association

MINUTES OF THE ANNUAL MEETING OF THE MEMBERS

March 08, 2011

The annual meeting of the members of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:14pm.

Trustees in attendance were: Eric Toureilles (President), Larry Burkham (Vice President), Sharyn Carpenter, Hugh Hayes, Amy Lacy and Marie Nugent. Steve Dornak (Treasurer) and Marta Bott were absent. Marta Bott gave her proxy vote to Eric Toureilles.

I. DETERMINATION OF A QUORUM

President Eric Toureilles determined that a quorum was present.

II. ELECTION COMMITTEE REPORT

President Eric Toureilles stated that because we did not post the applications in the February newsletter; which is required in the Deerfield By-Laws, we did not have an election on February 26th. Instead, the Board took a vote to add an insert to the newsletter with all the applications in the March Newsletter and move the election date from February 26th to March 26th. We will seat these new members on the March 28th Board meeting, thus extending the term of three members for an additional 20 days.

Resident Christine Jackson mentioned that this caused some confusion, as the March Presidents report states that the Board would seat these new members tonight. Also the original ballot had 4 positions on February 26th, but the newsletter insert said 3 positions. Eric Toureilles apologized for the confusion and explained that the Board voted in applicant Arthur McDanel on February 28th, to replace an existing position held by Laura Thropp. This vote happened after the newsletter and special insert had gone out in the newsletter and this special meeting was posted. In addition, there was a typo in my Presidents report that added to the confusion. Eric Toureilles stated that this was the first election under his leadership and he will be taking steps to create a documented process for future elections.

III. PRESIDENTS ANNUAL CONDITION OF THE ASSOCIATION

President Eric Toureilles stated that the past year has been an excellent year for Deerfield. We are financially strong, and this year marks one of the highest years of collecting annual dues. DVCA spending came in just under budget, which again speaks to commitment of this Board and its Committees.

Eric Toureilles stated that although the subdivision continues to age, the committees continue to make it a secure, beautiful and fun place to live; and in line with the Board's direction. We as a team accomplish this with the strength of our Committees and some examples are as follows:

- Finance – Lead by Andrew Jackson and now Mike Feeny
 - We were not getting the best service, interest and protection from our bank, so we moved from Wells Fargo to Chase...night and day.
 - We moved our internal bank register from Microsoft Money to QuickBooks for small business.
 - Converted financial records and reporting to an outside accounting service
 - Revised approval policies and committee bidding process
- Landscaping - Lead by Lynetta Morell and now Beverly Girbach
 - Relandscaped the main entrance
 - Relandscaped the back entrance (Danbridge/Keith Harrow)
 - Initiated repairs to a sprinkler system that was getting very old and wasting water
 - Kept the trees trimmed and removed died ones that were eye soars
 - Repaired sidewalks that were becoming unsafe
- Community Services – Lead by Tara Shockley and now Rick Johnson
 - Have started the renovations of the Rec Center restrooms – countless hours and they will be ADA.
 - Hired a new janitorial service that is doing a much better job..and I think less money.
 - Brian and committee have done a great job of keeping up with the website and email blasts.
 - Improving the lighting situation in the Greenbelt area off of Manorhaven
- Deeds Committee– Lead by Jeff Youngflesh
 - Deeds has had some ups and downs with a lack of volunteers and long time volunteers that moved on, but has done a great job of doubling up on sections.
 - To respond better to resident requests, they implemented an electronic approval system for AA requests, offering near real time approval on common requests.
 - Improved the reporting method of section violations, which is easier to understand, less subjective and saves countless hours in the office.
- Recreation Committee – Lead by Peter Howell
 - The folks on this committee do a phenomenal job coming up with new ideas, and this year was no exception.
 - The family pool parties, children parties and music on the green are a few of his favorite, but they continuously revisiting what's working and what's successful.
 - There biggest challenge is getting volunteers or new volunteers to execute these events...so please encourage your neighbors to volunteer for just one event per year.
- Tennis Committee – Lead by Nan Pye
 - Keeping the courts in excellent shape –special thanks to Mark Tinne
 - Leslie did a great job restoring the Tennis closet.
- Swim Pool – Lead by Jenn and now Kenny O'Brian
 - Jenn had many of the pool furniture replaced last summer
 - Kenny plans to improve/add signage with pool rules
 - Continue to keep the pool in great condition for our residents and our Dolphins

- Security – Led by Kirk Aden
 - The security committee is continually looking at ideas to protect the residents of Deerfield and educate on what to do and not to do.
 - Publishing safety bulletins in the newsletter and on web page
 - This year they renewed a 3 shift constable contract
 - Continue to update section maps with block captains and section leaders.
 - Promote the Neighborhood watch program, in cooperation with the constable
 - They are pushing crime out of Deerfield...I hear it from other subdivisions, just recently Lakes of Pine Forest.

Eric Toureilles stated that because of our Committees, we are enforcing the Boards direction of making living in Deerfield a safer place to live, a beautiful place to live and a fun place to live.

The Board will continue to make improvements over the next year to secure our community, make our community looking good, and an overall fun place to live for all ages.

Eric Toureilles stated the office manager is a crucial part of running Deerfield too, and has done a great job.

Eric Toureilles stated this Board will continue to support Troop 120, an organization of 47 scouts in our community that continues to mentor and develop the young men in our community to be of good character and to be good citizens of our nation and our community, not to mention all the projects they do for Deerfield.

President Eric Toureilles thanked all the volunteers for their support during his first year as President and passed out Certificates of Service and Appreciation to the past Committee Chairs and Board Trustees. He said "Let's continue to focus on a safe, beautiful and safe Deerfield...please keep the ideas and suggestions coming, thank you!".

IV. TREASURER'S REPORT

Steven Dornak was absent, but Mike Feeney stated the budget looked good and we have collected 90.7% of our assessments. He also stated that they are going to start the Financial Audit process.

V. MANAGER'S REPORT

June stated she is working on the cost analysis on the telecommunication costs and copier costs for review by the Board. She stated we need to make a quick decision on the AT&T internet renewal.

VI. STANDING COMMITTEE REPORTS

A. POOL COMMITTEE

No proposals. Pool tags will be issued to residents soon and the committee will be working with June on this year's process.

B. DEEDS COMMITTEE

No Report.

C. TENNIS COMMITTEE

Nan Pye read the Tennis Committee Annual report.

D. LANDSCAPE COMMITTEE

Beverly Girbach read the Landscape Committee Annual report.

E. SECURITY COMMITTEE

Kirk Aden read the Security Committee Annual report.

F. COMMUNITY SERVICES COMMITTEE

Tara Shockley stated that the Restroom Restoration will start tomorrow. Tara also stated that the new Janitorial services System4 is doing very well.

G. RECREATION COMMITTEE

Peter Howell read the Recreation Committee annual report and stated that they are looking for new volunteers and have an exciting line up for 2011.

H. FINANCIAL SERVICES COMMITTEE

Mike Feeney reported that finance was strong and that we have about 90.7% of Assessment paid and this was in line with last year.

VII. RESIDENTIAL INQUIRIES

A resident asked about our position on mosquito control and if we planned to renew treatment of the community this year. Eric Toureilles stated that we plan to continue treating the community and the treatments would be late at night, after 10PM.

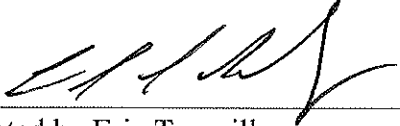
I reassured resident Mrs. Jackson that we will be taking steps with more formal election procedures, so the election committee has the correct procedures to follow and this doesn't happen again.

No other inquiries were made.

VIII. ADJOURNMENT

Eric motioned to adjourn the meeting. Sharyn Carpenter seconded and all voted in favor. Eric called the meeting adjourned at 9:37 pm.

Submitted by: June Stuart
DVCA Office Manager (Acting Secretary)



Accepted by Eric Toureilles
DVCA President