

Deerfield Village Community Association

MINUTES OF REGULAR BOARD MEETING

June 24, 2019

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. President Eric Toureilles called the meeting to order at 7:00 PM.

Trustees in attendance were Eric Toureilles (President), Brent Burris (Vice President), Bruce Bott (Secretary), Chris Saldana (Treasurer), Dave Flick, Terry Gray, John Murphy, David Olivo and Bob Shortle.

I. DETERMINATION OF A QUORUM (6 required)

Eric Toureilles determined there was a quorum. Trustees introduced themselves to the crowd.

II. APPROVAL OF MINUTES

After a review, Bob motioned to approve the May 28th Board Meeting minutes as submitted. The motion was seconded by Chris and passed unanimously.

III. RESIDENTIAL INQUIRIES

- A. A resident asked about the process to run an add for his business in the newsletter. Tina addressed this in her Office Manager comments.

IV. PRESIDENT'S REPORT

- A. Eric expressed thanks on behalf of the Board to all Deerfield Committee members and volunteers who continue to work for the benefit of our community.
- B. The WHCRWA project to run a major water pipeline through the greenbelt on the north end of the subdivision has been pushed back to a 2021 project.

V. TREASURER'S REPORT

None.

VI. MANAGER'S REPORT

Tina reported the following:

- A. The Office is still distributing pool tags for the 2019 swim season.
- B. Adds can be included in the newsletter when there is space available. She will work with the resident who wanted an add to find space or advise when it can be added.
- C. Cypress Critters Pest Control will be contacted to begin service at the Rec Center.

VII. STANDING COMMITTEES

A. Landscape Committee

- a) Sidewalk repairs proposal - \$12,788 to level/raise/stabilize sidewalk slabs at 29 locations. Although this proposal exceeds the amount remaining in the budget account for this work, the Committee reported being under budget in other areas and forecasts to be underbudget overall for the year. John motioned to approve the proposal. Brent seconded and the motion passed unanimously.

B. Community Services Committee

- a) Mailbox replacement proposal - \$2,750 total installed cost to replace the cluster mailbox units in the 3903-3917 Heathersage and 4015-4025 Heathersage cul-de-sacs. After some discussion Bruce motioned to approve the proposal. Dave seconded and the motion passed unanimously. Rick will coordinate the installation with the postal service.
- b) Several other mailbox clusters in the patio homes are being painted by the Men's Group. Eric confirmed that any volunteer who performs work at the request of the DVCA Board or Committee is covered by our liability insurance.
- c) Clubhouse furniture proposal - \$4,060 to purchase new sofa, love seat, multiple chairs, end tables and coffee table. Proposed furniture reviewed and approved by both the Recreation Committee and the Men's Group. The existing furniture will be moved to the Annex. Brent motioned to approve the proposal. Chris seconded and the motion passed unanimously.

C. Security Committee

- a) Parking Safety Card - the Committee is continuing work on this item.

D. Swim Pool Committee

- a) The Board confirmed that they wanted to check the bid price via a second bid or information on what we paid in the past to replace the sand in the pool filters. It was noted that Committees are not bound to select the lowest bidder if other circumstances (preferred vendor, work history, etc.) come into play.

E. Tennis Committee

- a) Continuing to discuss and get budgetary quotes for replacing the court lights with LED fixtures.

F. Recreation Committee

- a) Street signs continue to be an effective way to communicate community events.
- b) The recent teen party was well attended. The patio party attendance was fair.


X. EXECUTIVE SESSION


At 8:59 PM Eric made a motion to go into Executive Session to discuss property issues, referrals and a Board Trustee matter. Chris seconded, and the motion passed unanimously. The session ended at 9:22 PM.

Post Executive Session, multiple Trustees advised that they would not be able to attend the July Board Meeting. Eric will determine if the meeting needs to be rescheduled.

XI. ADJORNMENT

Brent motioned to adjourn the meeting. Chris seconded, and the motion passed unanimously. Eric called the meeting adjourned at 9:23 PM.


Submitted by: Bruce Bott
DVCA Secretary


Accepted by: Eric Toureilles
DVCA President