

Deerfield Village Community Association

MINUTES OF REGULAR BOARD MEETING

March 23, 2020

The regular meeting of the Board of Trustees of the Deerfield Village Community Association was held via conference call in order to minimize risks from the on-going Covid-19 pandemic. President Eric Toureilles called the meeting to order at 7:03 PM.

Trustees in attendance were Eric Toureilles (President), Brent Burris (Vice President), Bruce Bott (Secretary), Dave Flick, Terry Gray, John Murphy, Bob Shortle and Kristine Spiller. All Trustees and participants attended via conference call. The Trustee position of Treasurer is currently vacant due to the resignation of Chris Saldana.

I. DETERMINATION OF A QUORUM (6 required)

Eric determined there was a quorum. Trustees introduced themselves to the crowd.

II. APPROVAL OF MINUTES

After a review, Brent motioned to approve the February 24th Board Meeting minutes as submitted. The motion was seconded by Dave and passed unanimously.

III. RESIDENTIAL INQUIRIES

A. None.

IV. PRESIDENT'S REPORT

A. Eric reported the following:

- a) Due to the impact of the Covid-19 pandemic and related mandates and recommendations from both the State and County; four notices have been issued advising residents of meeting changes, office policy, the closing of Rec Center facilities, postponement of DVCA elections and annual meetings, etc. Additional notices will be issued as conditions change. This meeting is informational in nature, except for time sensitive issues that may need immediate action, due to the short notice in getting a dial-in number.

V. TREASURER'S REPORT

A. None.

VI. MANAGER'S REPORT

A. Catherine reported the following:

- a) Feedback received from residents to date has been positive toward the actions and decisions made by the Board in response to the Covid-19 pandemic.
- b) NWAL has advised that the 2020 swim meet season will be shortened.
- c) A decision is pending on when to open the DVCA pool. It has been reported that the virus will not survive in a properly chlorinated pool. Issues remain with surface cleaning and social distancing.
- d) The tennis courts are currently open, but closure is being considered.
- e) The SAYOR program is currently open with reminders about social distancing, but is being evaluated daily.

VII. STANDING COMMITTEES

A. Financial Services Committee

- a. The DVCA is in good financial shape and on budget for the year. 2020 assessment collections are at 88.9%, approximately 2% below the collection level at the same time last year. There are concerns about the number of late assessment payments and the increase in payment plans. The Board voiced support for the Committee's position on being compassionate about requests to change payment plans.
- b. Independent Accountant Review - the report identified no areas of concern and did make some minor suggestions which are being reviewed by the Committee.
- c. CMS change - a verbal agreement is in place to continue with the current vendor beyond the April 30th deadline. The Committee is developing a requirements document to present to potential vendors and request quotes. Some potential firms have been identified.

B. Swim Pool Committee

- a) Pool hours - Brent motioned to approve the 2020 pool hours as submitted by the Committee. Terry seconded and the motion passed unanimously. It was noted that the pool hours and dates could be impacted by future developments with the Covid-19 pandemic. Any changes will be posted at the office and on the Deerfield website.

C. Recreation Committee and YES Subcommittee

- a) Approval of 2020 Committee Officers - Bob motioned to approve the Committee's vote of Peter Howell for chairperson/treasurer, Roger Wilson for vice chair/secretary and Rebecca Bivens for YES leader. Bruce seconded and the motion passed unanimously.
- b) The status of community events will be updated on the calendar on the Deerfield website.

D. Tennis Committee

- a) The Committee confirmed the quote from Classic Sports for \$8,000 to resurface courts 1 & 2. The Committee was requested to submit a formal proposal form for this expenditure for Board approval.

K. Deeds Guidelines Committee

- a) Work continues on proposed changes to the protective covenants.

VIII. OLD BUSINESS

- A. None.

IX. NEW BUSINESS

- A. Covid-19 Pandemic response - Eric will consider making a regular weekly update to the residents. Our janitorial services vendor will be contacted to see if they could be a source for toilet paper and cleaning supplies for our residents.

X. EXECUTIVE SESSION

At 8:28 PM Eric made a motion to go into Executive Session to discuss property issues and a legal matter. Bruce seconded, and the motion passed unanimously. The session ended at 8:43 PM.

Post Executive Session a brief discussion was held about filling the current Board vacancy. It was decided to defer any action until after the DVCA election.

XI. ADJOURNMENT

Eric motioned to adjourn the meeting. Kristine seconded, and the motion passed unanimously. Eric called the meeting adjourned at 8:49 PM.

Bruce Bott (signed by email)

Submitted by: Bruce Bott
DVCA Secretary



Accepted by: Eric Toureilles
DVCA President