

Deerfield Village Community Association

MINUTES OF SPECIAL BOARD MEETING

July 6, 2020

A special meeting of the Board of Trustees of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. Purpose was to vote to fill a Trustee vacancy and to consider some project funding proposals. In order to minimize risks from the on-going Covid-19 pandemic a dial-in number and access code were provided for all Committee Members and Residents in the published meeting agenda. President Eric Toureilles called the meeting to order at 7:03 PM.

Trustees in attendance were Eric Toureilles (President), Brent Burris (Vice President), Bruce Bott (Secretary), Dave Flick, Terry Gray, John Murphy and Kristine Spiller. All Trustees attended in person. Other participants attended via conference call.

I. DETERMINATION OF A QUORUM (6 required)

Eric determined there was a quorum. All attendees introduced themselves.

II. REVIEW TRUSTEE APPLICATIONS FOR VACANCY

- a) The applications for Board Trustee were issued to the Board members prior to the meeting for their review.

III. VOTE ON NEW TRUSTEE FOR VACANCY

- a) A ballot showing the three applicants names was distributed to each of the Board Trustees. The vote proceeded with each Trustee indicating their vote on the ballot, folding them and passing them to Eric for counting.
- b) Eric announced the choice on each ballot and Bruce recorded the tally. Bill Potscavage received all 7 votes and is elected to the DVCA Board. He will be seated at the DVCA Annual Board Meeting on July 14th.

IV. VOTE ON TREASURER POSITION

- a) After some discussion, Eric nominated Terry Gray as Board Treasurer. Terry accepted the nomination. The nomination was seconded by Kristine and passed unanimously.

V. VOTE ON EAGLE PROJECT PROPOSAL


- a) Eric reported that the Landscape committee has reviewed and supports the proposed Eagle Project to build a bocce ball court near the Rec Center. A minimum 60' court is preferred. Location is TBD. The Men's Group has agreed to assist with the construction. Terry motioned to approve an expenditure of up to \$2,500 to help fund this project. This is in addition to the \$800 being funded by the Scout. John seconded and the motion passed unanimously.


VI. VOTE ON FENCE PROJECT FUNDING PROPOSAL

- a) Per Finance, the proposed expenditure will show on the DVCA balance sheet as construction in progress of a depreciable asset. The Finance Committee rep stated that the Committee has no significant issue with spending the proposed amount of money to further define the project. DVCA currently holds approximately \$250K of unencumbered cash and this is what will be used to fund the needed professional services. After some additional discussion Eric motioned to approve an expenditure of up to \$50,000 for professional services to further define the perimeter fence project scope and plan. Terry seconded and the motion passed unanimously. The Finance Committee provided Eric with an updated proposal form showing the proper account codes to be used.

VII. ADJORNMENT

Eric motioned to adjourn the meeting. Kristine seconded, and the motion passed unanimously. Eric called the meeting adjourned at 7:20 PM.


Submitted by: Bruce Bott
DVCA Secretary


Accepted by: Eric Toureilles
DVCA President