

DEERFIELD VILLAGE COMMUNITY ASSOCIATION, INC.

4045 Deerfield Village Drive * Houston, TX 77084

Office: (281) 463-2624 * Fax: (281) 463-7679

Email: dvmgr@deerfieldvillageonline.com

Dear Deerfield Village resident,

I am pleased to announce that, with a final resident approval, we are ready to start construction of the perimeter fence. Thanks to efforts by the Fence Committee, the Financial Services Committee, the Board of Trustees, and many individuals, a sound plan for a perimeter fence that will be both attractive and long-lasting has been finalized.

One final step is required before we can begin construction. Resident approval is required for a one-time special assessment of \$85. Two events will be held as part of the approval process:

1. A town hall meeting Q&A session will be held on January 27th at 7:00 PM. Due to the Covid-19 pandemic, this question/answer session will be held via GoToMeeting conference call. This meeting will provide residents the opportunity to ask any questions and gather any information they need to make an informed decision. We have 2 phone lines setup for call by phone: (571) 317-3122 **Access code (148-524-397)** or (646) 749-3112 **Access code (906-055-581)**. Join by computer with either of these two links: <https://www.gotomeet.me/DVCA/fence> or <https://www.gotomeet.me/DVCA/fence2>
2. A special meeting of members will be held on February 17th at 7:00 PM. At this meeting, it will be determined if the required number of residents have voted for the \$85.00 special assessment and the construction of the perimeter fence can begin. **This special meeting of members will also be a GoToMeeting and use the same access link or phone number and Access code as the Townhall above.**

Three documents are enclosed:

1. The **Notice of Special Meeting of Members**. This explains the pertinent information regarding the February 17th special meeting and the basis for the \$85 special assessment. A special meeting is required as part of the balloting process for the special assessment. This notice also explains how a resident can attend the special meeting via GotoMeeting. However, a resident does not have to attend the special meeting to vote "for" or "against" the special assessment and perimeter fence project.
2. **Voting instructions** are enclosed and explain how and when you can vote.
3. The **Ballot for February 17 Special Meeting of Members**. A vote for the special assessment of \$85.00 is a vote for the perimeter fence.

Once again, you need not physically attend the special meeting of members to vote for or against the assessment and perimeter fence. However, it is required that 1/3 of Members attend for a quorum (353 Members). A quorum can be counted by being physically in attendance or by submitted ballot.

Please contact the Deerfield Village Community Association office via email (dvmgr@deerfieldvillageonline.com) with any questions. The office manager will have your question referred to the appropriate person for a response. Office hours are 9:30-2PM Monday – Friday.

Sincerely,
Deerfield Village Community Association