

Deerfield Village Community Association
ARCHITECTURAL GUIDELINES COMMITTEE MEETING MINUTES
Thursday, October 22, 2024, 7:00 pm
Deerfield Village Clubhouse

Members in attendance were Eric Toureilles (Chairman), Terry Gray (Vice-Chairman), Brent Burris, Alan Copeland, Steve Gunzelman, Robin Haworth, Deborah Plattsmier (Acting Secretary), Buddy Scott and Elaine Mills. Laurie Johnson (Secretary) and Glenn Sommers were absent.

The meeting of the Architectural Guidelines Committee of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. Chairman Eric Toureilles called the meeting to order at 7:04 PM.

I. DETERMINATION OF A QUORUM (6 required)

Eric determined there was a quorum present.

II. MEETING MINUTES

Terry made a motion to approve minutes of the 10/3/2024 meeting, Steve seconded the motion; passed unanimously. Eric proposed we move the next meeting to Thursday, November 14, due to conflict with Deerfield Bazaar.

III. RESIDENTIAL INQUIRIES

No residents were present, nor inquiries submitted.

IV. OLD BUSINESS

- A. Eric briefly discussed updates from our last meeting and proposed calling the Section 6 documents that has been called many different names over time as the Unified PC to eliminate confusion. We agreed that the official name for the new working document will be “Unified Protective Covenants”, which may be shortened to the “Unified PC”.
- B. We agreed to move the first and third paragraphs under Building and/or Improvements item from the Maintenance and Use section to the Architectural Control Guidelines section,
- C. We continued drafting final language for the Maintenance and Use section of the unified PC document .
 - a. Steve presented additional text to define “Single Family Use”. After discussion we agreed to keep the Single-Family Use item unchanged for the most part.

- b. In advance of the meeting Glenn provided draft language for Business Use. After much discussion we agreed to update the Business Use item to include a portion of the text provided by Glenn.
 - c. We discussed and updated the second paragraph under Building and/or Improvements to new item Temporary Residences.
 - d. We discussed and updated item Easements.
- D. Eric recorded all of the updates described above into the working document.
- E. Remaining Unified PCs topics from the agenda were deferred.

V. **NEW BUSINESS**

- A. Agenda items under New Business were deferred.

VI. **ADJOURNMENT**

Eric moved that the meeting be adjourned at 8:55 PM. Robin seconded the motion; passed unanimously. The next meeting will be Thursday, November 14, 2024, at 7:00 PM.

Signed: Deborah Plattsmier

Date: 11/14/2024

Acting Secretary: Deborah Plattsmier