

**Deerfield Village Community Association**  
**ARCHITECTURAL GUIDELINES COMMITTEE MEETING MINUTES**  
**Tuesday, November 14, 2024, 7:00 pm**  
**Deerfield Village Annex / Clubhouse**

Members in attendance were Eric Toureilles (Chairman), Terry Gray (Vice-Chairman), Laurie Johnson (Secretary), Brent Burris, Steve Gunzelman, Robin Haworth, Buddy Scott and Glenn Sommers. Alan Copeland, Elaine Mills and Deborah Plattsmier were absent.

The meeting of the Architectural Guidelines Committee of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. Chairman Eric Toureilles called the meeting to order at 7:08 PM. The first portion of the meeting was held in the Annex due to a conflicting meeting in the Clubhouse.

**I. DETERMINATION OF A QUORUM (6 required)**

Eric determined there was a quorum present.

**II. MEETING MINUTES**

Terry made a motion to approve the minutes of the 10/22/2024 meeting. Buddy seconded the motion; passed unanimously.

**III. RESIDENTIAL INQUIRIES**

No residents were present nor inquiries submitted.

**IV. OLD BUSINESS**

- A. We continued with drafting final language for the Maintenance and Use section of the Unified PC document. We briefly discussed the agreements reached at the last meeting to bring members who were absent up to speed. We reiterated the intent to keep the Unified PC shorter and focused on enforceable measures, while reserving the longer AGC document as guidance for the Deeds committee.
- B. We discussed the best way to present topics that are affected by state law. The intent is to create a state law section with detailed information, and to be sure the final Table of Contents clearly identifies subtopics that are covered in that section. It was decided to put **Rain Barrels** in the State Law section to come.
- C. Steve and Glenn suggested we use the term “Deeds/AA” consistently throughout the Unified PC when noting that approval is required.
- D. Glenn and Eric reminded us that that the Architectural Approval section should address what we allow; the Maintenance and Use section should cover what we enforce.
- E. **Permanent or Semipermanent Storage** and **Animals** were discussed and Eric recorded edits in the working document.


- F. There was extensive discussion about what should be in the **Landscape** section, and it was agreed we would each give that more thought and prepare to address it next time.
- G. The remaining topics from the Old Business section of the agenda were deferred.

**V. NEW BUSINESS**

- A. Agenda items under New Business were deferred.
- B. We agreed to adjust the meeting calendar due to the upcoming holidays.
  - a. The November 26, 2024 meeting will be shortened to 1.5 hours at most.
  - b. December 5<sup>th</sup> will be the last meeting in 2024 (cancelling the December 24<sup>th</sup> meeting).
  - c. The regularly scheduled meeting for January 2, 2025 will be moved to January 9, 2025.

**VI. ADJOURNMENT**

Eric moved that the meeting be adjourned at 9:00 PM. Glenn seconded the motion; passed unanimously. The next meeting will be Tuesday, November 26, 2024, at 7:00 PM.

Signed:  Date: 11/21/2024  
Secretary: Laurie Johnson