

Deerfield Village Community Association

ARCHITECTURAL GUIDELINES COMMITTEE MEETING MINUTES

Thursday, June 05, 2025, 7:00 pm

Deerfield Village Clubhouse

Members in attendance were Eric Toureilles (Chairman), Buddy Scott, Brent Burris, Alan Copeland, Steve Gunzelman, Robin Haworth, Elaine Mills, and Deborah Plattsmier. *Terry Gray (Vice-Chair), Laurie Johnson (Secretary) and Glenn Sommers were absent.*

The meeting of the Architectural Guidelines Committee of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084. Eric Toureilles called the meeting to order at 7:10 PM.

I. **DETERMINATION OF A QUORUM (6 required)**

Eric determined there was a quorum present and called the meeting to order.

II. **APPROVAL OF MINUTES**

Eric motioned that we approve the minutes of the meeting held on May 1, 2025. Elaine seconded the motion, the motion passed unanimously.

III. **RESIDENTIAL INQUIRIES**

No residents were present, nor inquiries submitted.

IV. **OLD BUSINESS**

Eric mentioned that he reordered the Enforcement section and moved Towing down the list, so it made sense and read better

Yard Maintenance - We had extensive conversations about Yard Maintenance and landed on wording everyone could agree with.

- a) We changed days to business days and clarified with continuing after 10 business day's written notice.
- b) We also added that the Association at their discretion may come back and repeat this action, if the matter is not resolved until end of year, without further notification. This is consistent with the current policy.

Seasonal/Outdoor lighting - We discussed if this needs to be broken out and where it should be in the PC document. We discussed 3 but landed with 2 categories.

- a) **Seasonal lighting** – Temporary and should place in the Use section and Eric will right up language for next the meeting. We briefly discussed days before and after and if the seasons need to be named. Also, LBTK type lighting?

- b) **Outdoor lighting** – This is permanent outdoor lights, usually security and garden type lighting. However, we have seen the new Jelly Fish systems or similar systems in Deerfield that use color LED’s and could be used seasonally vs, security and they are permanently installed. We felt this should fall under Architectural section. We asked Steve to take a shot at the wording, and we would review it at the next meeting.
- c) Both sections could be addressed under the Enforcement section with what is currently there, but we would revisit next meeting, as we were running out of time.

Items in the Front Yard – We did not get to this section and it will be deferred to the next meeting.

Garage/Estate Sales – This will be deferred to the next meeting, as Deborah was still working on the proposed wording.

V. NEW BUSINESS

The remaining agenda items under New Business were deferred to the next meeting.

Eric brought up that Glenn requested we rereview this section on running a business that was had previously completed. I will add to the front of Old Business.

VI. The next meeting will be Tuesday, June 24, 2025.

VII. ADJOURNMENT

Eric motioned that the meeting be adjourned at 9:07 PM. Brent seconded the motion; passed unanimously.

Signed: _____ Date: 06/09/2025

Acting Secretary: Eric Tourelles