

Deerfield Village Community Association

ARCHITECTURAL GUIDELINES COMMITTEE MEETING MINUTES

**Thursday, August 6, 2026
Deerfield Village Clubhouse**

Members in attendance were Eric Toureilles (Chairman), Terry Gray (Vice-Chair), Laurie Johnson (Secretary), Brent Burris, Robin Haworth, Elaine Mills, and Glenn Somers. Alan Copeland, Steve Gunzelman, Deborah Plattsmier and Buddy Scott were absent.

The meeting of the Architectural Guidelines Committee of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084.

I. DETERMINATION OF A QUORUM (6 required)

Eric determined we had a quorum and the meeting was called to order at 7:13 PM.

II. APPROVAL OF MINUTES

Elaine motioned that we approve the minutes from the meeting held on July 28, 2026. Terry seconded the motion; passed unanimously.

III. RESIDENTIAL INQUIRIES

No residents were present, nor inquiries submitted.

IV. OLD BUSINESS

A. Continued discussion on marketing documents

We reviewed the WHY VOTING IS IMPORTANT document and Eric recorded changes as we proceeded.

B. Section Report and emails

Eric demonstrated how the new software system can help us with contact information when it is time to reach out to the community. However, email information is far from complete in that database. We agreed to promote the homeowner portal more in the months ahead to increase engagement there. Eric will put an article in the next newsletter. HCAD will be a good public information resource for ownership information and mailing addresses. However, it may be delayed in updating information and won't be useful for email addresses.

C. Electronic (and other) voting

Procedures need to be developed and vetted so that our voting process will be straightforward and we can train volunteers appropriately. Those details will require further discussion. Eric will need to enable voting in the portal software before we can determine how to verify those votes are coming from the actual

homeowner. Laurie agreed to investigate how Harris County trains volunteer deputy voter registrars, as a model for how we should “certify” volunteers who help solicit and process votes. Other points that were mentioned include: how to enlist enough block and/or section captains, securing votes in a door to door canvas in a sealed box if they are gathered on individual sheets instead of on a list, documenting time/date of receipt with a stamp, ID requirements for verifying signatures, whether to rely on personal recognition if ID is not on hand (e.g. at a community event).

V. NEW BUSINESS

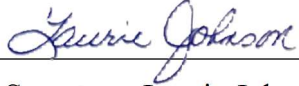
A. Socialization to the Community

This topic was deferred, aside from agreeing we need to start promoting the portal now to increase usage.

B. Next meeting will be Tuesday 8/25/2026.

VI. ADJOURNMENT

Eric motioned that the meeting be adjourned at 8:45 PM. Glen seconded the motion; passed unanimously.

Signed:  Date: 08/22/2026
Secretary: Laurie Johnson