Deerfield Village Community Association

ARCHITECTURAL GUIDELINES COMMITTEE MEETING MINUTES

Tuesday, October 27, 2026
Deerfield Village Clubhouse

Members in attendance were Eric Toureilles (Chairman), Terry Gray (Vice-Chair), Laurie Johnson (Secretary), Alan Copeland, Steve Gunzelman, Robin Haworth and Buddy Scott. Brent Burris, Elaine Mills, Deborah Plattsmier and Glenn Somers were absent.

The meeting of the Architectural Guidelines Committee of the Deerfield Village Community Association was held at 4045 Deerfield Village Drive in Houston, Texas 77084.

I. DETERMINATION OF A QUORUM (6 required)

Eric determined we had a quorum present and called the meeting to order at 7:02 PM. He informed the group that unfortunately, Elaine Mills has resigned from the committee for personal reasons. In October 2024, we stipulated that a quorum in this committee would be a simple majority, so we still need 6 members for a quorum.

II. APPROVAL OF MINUTES

Steve motioned that we approve the minutes of the September 22, 2026 meeting; Robin seconded the motion. Eric motioned that we approve the minutes of the October 14, 2026 meeting; seconded by Buddy. Both motions passed unanimously.

III. RESIDENTIAL INQUIRIES

No residents were present, nor inquiries submitted.

IV. OLD BUSINESS

A. **Excessive noise clause for addition to the APC–** we discussed language that had been agreed upon at the last meeting with no quorum and decided to narrow the scope, which Eric recorded. Eric motioned that we insert the new clause into the APC; Terry seconded the motion. Passed unanimously.

B. **Review Patio Home PC document from Deborah –** Steve shared a concern he'd heard about clarifying responsibility for maintaining the common walls along Clay Road; Eric provided context to support that is the homeowner's responsibility. Eric also pointed out that the document has been sent to the attorney for his opinion on what portions of the Patio Home documents need to be incorporated in the APC. We deferred further discussion until we have his response, hopefully by the next meeting.

C. **Review of the updated PC FAQ document –** we agreed to most of the expanded content but decided to remove the table of examples on the fourth page. Eric motioned that we approve the document with that revision; Robin seconded and the motion passed unanimously

D. **Review of PCs for missing items –** deferred

E. **Marketing process and documents -** deferred

V. NEW BUSINESS

A. **Socialization to the community –** deferred

B. **Next meeting –** the next regularly scheduled meeting will conflict with set up for the DFV holiday bazaar. We agreed to **reschedule the first meeting in November to Wednesday, November 04, 2026, and then to cancel the second meeting on November 24th,** since it is too close to Thanksgiving. Eric motioned we adopt both those schedule changes and Robin seconded; passed unanimously.

VI. ADJOURNMENT

Terry motioned that we adjourn at 8:39 PM and Laurie seconded; passed unanimously.

Signed: Laurie Johnson Date: 10/30/2026

Secretary: Laurie Johnson